

## 3 Day Workshop series

21-23 November 2012

**Registrations close**

**Friday 9<sup>th</sup> Nov**

**Book online now!**

A national network to enhance awareness and uptake of standards-based management systems. EMSA facilitates practical, commercially relevant support and training for business, government and not-for-profits groups.

### Workshops

Four workshops run over three days. Build, consolidate and extend your knowledge of ISO 14001, AS 4801, legal requirements and/or hazard identification and risk.

Do one session only or combine two or more to leverage your time, consolidate your knowledge and of course, get a discount on each additional course.

**“Value for money. Practical outcomes. Expert tuition.  
Great interaction and networking”**

### Participants

These workshops cater for management systems advisers or managers in businesses, government agencies and NFPs.

A minimum of 15 registered participants is required to run each workshop. Book now to secure your place.

### Presenters

**Dr Genevieve Carruthers** is a management systems specialist with 20 years experience teaching and consulting in management systems including ISO 14001 EMS Standard and associated ISO 14000 series, ISO 9001 (Quality Assurance), and the Australian 4801 WH &S systems standards. Genevieve is a Lead Systems Auditor, a trained ‘Ecomapper’ and an EcoBiz facilitator.

**Ms Shona Cameron** is an environmental management consultant at Environment Essentials, which specialises in summarising and publishing OH&S and environmental legal duties in plain English. Shona is an author of the EnviroLaw and LawGuides legal obligations directories.

### Book Online Now

Registrations close Friday 9 Nov. For more information and bookings go to the website. For enquiries about the workshops please email or call Genevieve Carruthers

### Practical skills training

Essential training to improve your management systems skills and boost your career!

### Venue

University House, Canberra.  
1 Balmain Crescent, Acton  
Ph (02) 6125 5211

### Cost

*Full day workshops*

Days 1 and 3 (21 and 23 Nov 2012)

EMSA Members: \$473 (inc. GST).

Non-members: \$583 (inc. GST)

*Half day workshops*

day 2 (22 Nov 2012)

EMSA members: \$275 single session only or \$473 for BOTH sessions

Non-members: \$330 single session only or \$583 for BOTH sessions

*Group bookings or combined workshops*

Please call for a package to suit your needs.

Course fees cover a hard copy of notes, morning and afternoon teas and lunch for full day workshops; and morning or afternoon tea (as appropriate) for half-day workshops.

Cancellation policy applies.

[www.ems.asn.au](http://www.ems.asn.au)

0422 447 969

[contact@ems.asn.au](mailto:contact@ems.asn.au)



Workshops are priced per person. Please call for group bookings or combined workshops.

Book online now at [www.ems.asn.au](http://www.ems.asn.au) or call **0422 447 969** or email [contact@ems.asn.au](mailto:contact@ems.asn.au)

**Registrations close Friday 9 Nov**

**Day**

## **Moving beyond the basics – building on your EMS.**

**1**

Enhance your knowledge of ISO 14001 and learn how to build support for your EMS.

The complete ISO 14001 workshop package you need to move beyond merely meeting the requirements of the Standard. In this workshop you will consolidate your understanding of the fundamentals of ISO 14001, identify the tools you need to promote EMS within your organisation and discover options for recognising EMS practice including audits and certification.

21st Nov

9.30 am  
to 5.00 pm

Expert training and evaluation of your approach to EMS provided by Dr Genevieve Carruthers.

**Day**

## **Managing systems elements: Investigating two AS/NZS14001 Standard elements**

**2**

This workshop will be run in two sessions. Book for both or choose the one most relevant to your needs.

### **Session 1 - Identifying and Managing Legal and other requirements**

Discover how to get on top of your legal and other requirements. Find out how to identify your obligations, how to deal with them, and how to keep your knowledge up to date

This session will provide valuable insights into working with the regulatory requirements that underpin your system and assist you to identify, record and meet your legal and other obligations.

### **Session 2 - Risk assessments: Aspects, impacts and setting targets**

Risk assessment is a vital step in the development of your management system.

Getting the essentials right upfront will make the on-going implementation of your EMS easier, and increase risk management efficiency.

Practical demonstrations with real world examples using the Environment Essentials' EnviroLaw and Aspect Link tools provided by Shona Cameron and Dr Genevieve Carruthers

22nd Nov

9.00 am  
to 12.30 pm

22nd Nov

1.30 pm  
to 5.00 pm

**Day**

## **The basics of a Workplace Health & Safety Management System**

**3**

Learn how the Australian Standard 4801, in conjunction with new Workplace Health and Safety legislation, can be used to develop an effective workplace health and safety management system.

In this practical workshop, you will learn the fundamental elements of the Australian Standard 4801, and how these elements can interact with other management systems. You'll also receive practical, hands on training in how to identify hazards, conduct a risk assessment and develop a WH&S communication and training strategy for your organisation.

Course facilitator: Genevieve Carruthers

23 Nov

9.30 am  
to 5.00 pm



Workshops are priced per person. Please call for group bookings or combined workshops.

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